

Overview and Scrutiny Committee

Agenda and Reports

For consideration on

Monday, 14th February 2011

In Committee Room 1, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

04 February 2011

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE - MONDAY, 14TH FEBRUARY 2011

You are invited to attend a meeting of the Overview and Scrutiny Committee to be held in Committee Room 1, Town Hall, Chorley on Monday, 14th February 2011 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Public Questions**

Members of the public who have requested the opportunity to ask a question(s) on an item on the agenda will be asked to put their question(s) to the Committee. Each member of the public will be allowed to ask one supplementary question within his/her allocated 3 minutes.

4. **Minutes (Pages 1 - 4)**

To confirm as a correct record the enclosed minutes of the meeting of the Overview and Scrutiny Committee meeting held on 6 December 2010.

5. **Executive Cabinet - 9 December 2010 (Pages 5 - 12)**

The Committee are asked to consider the enclosed minutes of the last Executive Cabinet meeting held on 9 December 2010.

6. **Executive's response to Overview and Scrutiny Inquiry into Allotment issues.**

To receive and consider the report of the Director of People and Places (to follow)

7. **Scrutiny of Community Safety Partnership (Pages 13 - 14)**

To receive and consider the enclosed report of the Director of Transformation.

8. **Future agenda items**

a) **Forward Plan** (Pages 15 - 18)

To consider the enclosed Council's Forward Plan for the four month period 1 February to 31 May 2011

b) **Overview and Scrutiny Work Programme** (Pages 19 - 20)

To consider the enclosed Overview and Scrutiny Work Plan

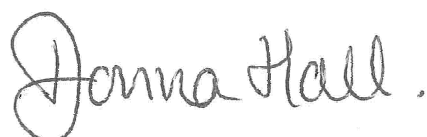
9. **Reports from the Task and Finish Groups**

Lancastrian Task and Finish Group

To receive a verbal update on the inquiry from the Chair, Councillor Alan Cullens.

10. **Any other item(s) the Chair decides is/are urgent**

Yours sincerely



Donna Hall CBE
Chief Executive

Dianne Scambler
Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Committee (Councillor Adrian Lowe (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Julia Berry, Marie Gray, Alison Hansford, Pat Haughton, Harold Heaton, Mark Perks, Rosie Russell, Edward Smith, Joyce Snape and Peter Wilson for attendance.
2. Agenda and reports to Donna Hall (Chief Executive), Gary Hall (Director of Transformation), Lesley-Ann Fenton (Director of Partnerships, Planning and Policy), Jamie Carson (Director of People and Places), Chris Moister (Head of Governance), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer) for attendance.

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આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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Overview and Scrutiny Committee

Monday, 6 December 2010

Present: Councillor Adrian Lowe (Chair), Councillor Alan Cullens (Vice-Chair) and Councillors Julia Berry, Marie Gray, Alison Hansford, Pat Haughton, Harold Heaton, Rosie Russell, Edward Smith and Peter Wilson

Also in attendance: Councillor Kevin Joyce (Executive Member - Transformation)

Officers in attendance: Gary Hall (Director of Transformation), Jamie Carson (Director of People and Places), Carol Russell (Democratic Services Manager) and Dianne Scambler (Democratic and Member Services Officer)

10.OS.55 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mark Perks and Joyce Snape.

10.OS.56 DECLARATIONS OF ANY INTERESTS

No declarations of interest were declared.

10.OS.57 PUBLIC QUESTIONS

The Chair reported that no requests had been received by any member of the public.

10.OS.58 MINUTES

RESOLVED – That the minutes of the Overview and Scrutiny Committee meeting held on 8 November 2010 be held as a correct record for signing by the Chair.

10.OS.59 EXECUTIVE CABINET - 11 NOVEMBER 2010

No issues were raised by any Member of the Committee on the minutes for the Executive Cabinet meeting held on 11 November 2010.

10.OS.60 2011/12 BUDGET PRINCIPLES

The Director of Transformation submitted a report on Budget Principles for 2011/12 that was presented by Councillor Kevin Joyce - Executive Member for Transformation.

It was reported that the Executive would consider the Councils budget, based upon a set of core principles to be discussed and agreed at Executive Cabinet on 9 December 2010. The key principles to be adopted were:

- To continue to be a high performing Council
- To contain Council Tax increases
- To protect the Chorley community from the impact of the current economic situation
- Continuing to provide value for money
- Safeguarding front line services and focusing on the removal of bureaucracy and managerial posts
- Looking for opportunities to share services and generate additional revenue
- Preparing for the future and uncertainty over public finances
- To look to reduce debt and the consequent financing charges

It was explained that in previous years the current Executive Cabinet had been able to present their proposed budget prior to the budget setting meeting at Council. The ability to achieve this for 2011/12 had been restricted due to the continued uncertainty regarding the concessionary travel scheme.

In addition it was reported there were a number of proposed changes to funding mechanisms that may occur such as the new home bonus scheme and deregulation of planning fees, which were yet to be approved. It was hoped that some clarity would be given upon the publication of the draft revenue support grant figures, to be revealed shortly.

RESOLVED – That the information and budget principles for 2011/12, outlined in the submitted report be noted.

10.OS.61 OVERVIEW AND SCRUTINY TASK GROUP - ALLOTMENTS

The Committee received and considered the final report of the Overview and Scrutiny Task Group – Allotments. The Chair, Councillor Julia Berry, outlined the work that had been undertaken along with the key findings and recommendations.

The recommendations had the capacity to increase revenue and minimise running costs, with no major budget implications to the Council. Some were organisational and would establish best practice under the following main headings:

- Provision and demand for allotments
- Tenancy Agreements and monitoring and inspection reports
- Allotment charges
- Community growing
- Community management of allotments

It was reported that the Chair of the Chorley Allotments Society had contacted the Council ahead of the meeting, concerned that the views that he had expressed in relation to water charges had not been correctly represented. The Chair noted Mr Taylors comments but was satisfied that no misrepresentation had been made.

Concern was expressed about the use of the current Neighbourhood Areas for the 50/50 allocation split for plots on new allotment sites, considering that the distances between some wards were too great and asked if the Director of People and Places could look into a better arrangement.

RESOLVED

1. **That the report of the Overview and Scrutiny Task Group – Allotments be approved and submitted to the next meeting of the Executive Cabinet for their consideration.**

10.OS.62 EXCLUSION OF PRESS AND PUBLIC

That the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of part 1 of the Local Government Act 1972.

10.OS.63 OVERVIEW AND SCRUTINY TASK GROUP - ASSET MANAGEMENT

The Committee received and considered the final report of the Overview and Scrutiny Task Group – Asset Management. The Chair, Councillor Alan Cullens, explained that the Group had recommended a set of strategic principles for the Executive's consideration.

The Chair gave particular thanks to Keith Davy, Chorley Property Services Leader, Liberata for his valuable contribution to the work of the group.

The Group was looking to establish a further review on the use of the Lancastrian room, to commence early in the new year.

The Chair of the Committee sought assurances that the information relating to Chorley Community Housing in the report would be updated before being presented to the next meeting of the Executive Cabinet.

RESOLVED

1. **That the report of the Overview and Scrutiny Task Group – Asset Management be approved and submitted to the Executive Cabinet for consideration.**
2. **That a further Overview and Scrutiny Task Group on the Use of the Lancastrian Room, Town Hall be established to be Chaired by Councillor Alan Cullens.**

At this stage, the meeting was re-opened to the public.

10.OS.64 FUTURE AGENDA ITEMS

(a) Overview and Scrutiny Work Programme

The Committee received a copy of the Overview and Scrutiny Work Programme for 2010/11.

The Programme would be updated to include the review on the use of the Lancastrian room, Town Hall.

RESOLVED – That the Work Programme be noted.

(b) Forward Plan

The Committee received the Forward Plan for the period 1 December 2010 to 31 March 2011.

RESOLVED – That the Forward Plan be noted.

Chair

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Executive Cabinet

Minutes of meeting held on Thursday, 9 December 2010

Present: Councillor Peter Goldsworthy (Executive Leader in the Chair), Councillor Pat Case (Deputy Leader of the Council) and Councillors Eric Bell, Peter Malpas and John Walker

Also in attendance:

Lead Members: Councillors Harold Heaton, Keith Iddon and Rosie Russell

Other Members: Councillors Julia Berry, Alistair Bradley, Alison Hansford, Roy Lees, Laura Lennox, June Molyneaux, Mick Muncaster, Geoffrey Russell and Peter Wilson

10.EC.230 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Councillors Kevin Joyce and Greg Morgan (Executive Members), together with Councillors Henry Counce, Pat Haughton, Alan Platt and Debra Platt.

10.EC.231 DECLARATIONS OF ANY INTERESTS

There were no declarations of interest by any of the Executive Cabinet Members in any of the meeting's agenda items.

10.EC.232 MINUTES OF LAST MEETING

The minutes of the last meeting of the Executive Cabinet held on 11 November 2010 were confirmed as a correct record for signature by the Executive Leader.

10.EC.233 PUBLIC QUESTIONS

The Executive Leader reported that there had been no requests from any members of the public to speak on any of the meeting's agenda items.

10.EC.234 ALLOTMENTS - ACTION PLAN UPDATE

The Director of People and Places presented a report on the progress of plans to create three new allotment sites within the Borough from the £40,000 allocated in the 2010/11 revenue budget.

The Executive Cabinet had, at its meeting on 12 August 2010, authorised public consultation on plans to provide additional allotment plots on potential sites at Rothwell Road, Anderton and Manor Road, Clayton-le-Woods, together with investigations into the feasibility of land at Duke Street, Chorley being converted into allotments.

Since then, the imposition of a weight restriction had rendered the Rothwell Road land as unfeasible, resulting in Council owned land at The Common, Adlington being identified as a potentially viable site on which to develop 40 allotment plots. Following the consultation exercise on land at Manor Road, Clayton-le-Woods, work was expected to commence on the site once an access rights issue had been resolved.

Decisions made:

- (1) **That the report on the current position on the proposed provision and development of three new allotment sites in Chorley be noted.**

- (2) **That approval be given to the commencement of the public consultation process on the plans to provide additional allotment plots on the potential sites at The Common, Adlington and Duke Street, Chorley.**

Reason for decisions:

The decisions will allow public consultation to commence on sites identified for future development, with a view to an increase in the future allotments provision in order to address public demand for plots.

Alternative option(s) considered and rejected:

None.

10.EC.235 CONSERVATION AREAS

(a) Abbey Village Conservation Area Appraisal and Management Proposals

The Director of Partnerships, Planning and Policy presented a report on the principal findings of the Abbey Village Conservation Area Appraisal and the content of the associated Management Proposals document, which had been compiled after an extensive consultation exercise.

The Appraisal report identified both the key characteristics that made the area special and the main issues that had given cause for concern and were likely to be detrimental to the visual amenity of the area.

The comprehensive review and consultation exercise had resulted in the compilation of the Appraisal and Management Plan which highlighted the opportunities and challenges for the Conservation Area and contained a number of objectives and associated projects/actions to enhance the appearance of the area. In particular, the plan of action aimed to:

- examine opportunities for the introduction of an Article 4(2) Direction for the control of permitted development rights;
- explore options for enhanced traffic calming and sympathetic approval to highway design with the Highways Authority;
- explore funding opportunities to assist costs of repairs and appropriate improvements;
- examine options for the provision of alternative parking areas with relevant agencies and landowners;
- develop a residents' guide on the sensitive location of satellite dishes;
- extend the boundary of the Conservation Area and identify other buildings that make a positive contribution to its setting.

Decisions made:

- (1) **That the Abbey Village Conservation Area Appraisal and Management Proposals Document, as now presented, be endorsed.**
- (2) **That the actions contained in the Management Proposals Document be adopted as the basis for future improvement and the control of development, subject to the availability of funding.**

Reasons for decisions:

1. Section 71 of the Town and Country Planning (Listed Buildings and Conservation Areas) Act 1990 requires the Council to formulate and publish proposals for the preservation and enhancement of their Conservation Areas.
2. A Heritage and Conservation Strategy, endorsed at the 8 January 2009 Executive Cabinet, promotes a structured and coordinated approach to conserving and enhancing Chorley's historic environment. The Abbey Village Conservation Area review is the fourth of a programme of reviews of all nine conservation areas within Chorley to be undertaken in accordance with the Strategy.

Alternative option(s) considered and rejected:

Failure to take action would be contrary to statutory guidance and result in the continued decline of the quality of the Conservation Area.

(b) Brindle Conservation Area Appraisal and Management Proposals

The Director of Partnerships, Planning and Policy presented a report on the principal findings of the Brindle Conservation Area Appraisal and the content of the associated Management Proposals document, which had been compiled after an extensive consultation exercise.

The Appraisal report identified both the key characteristics that made the area special and the main issues that had given cause for concern and were likely to be detrimental to the visual amenity of the area.

The comprehensive review and consultation exercise had resulted in the compilation of the Appraisal and Management Plan which highlighted the opportunities and challenges for the Conservation Area and contained a number of objectives and associated projects/actions to enhance the appearance of the area. In particular, the plan of action aimed to:

- examine opportunities for the introduction of an Article 4(2) Direction for the control of permitted development rights;
- explore funding opportunities to assist with repairs and appropriate improvements;
- explore options for enhanced traffic calming with the Highway Authority;
- explore options for the provision of alternative parking areas with relevant agencies and landowners;
- extend the Conservation Area boundary.

Decisions made:

- (1) That the Brindle Conservation Area Appraisal and Management Proposals Document, as now presented, be endorsed.**
- (2) That the actions contained in the Management Proposals Document be adopted as the basis for future improvement and the control of development, subject to the availability of funding.**

Reasons for decisions:

Failure to take action would be contrary to statutory guidance and result in the continued decline of the quality of the Conservation Area.

Alternative option(s) considered and rejected:

None.

10.EC.236 COPPULL LEISURE CENTRE

The Executive Cabinet received and considered a report of the Director of People and Places on proposals that would impact on the ownership and operation of Coppull Leisure Centre.

The Centre was currently owned by Coppull Parish Council and leased to Chorley Council for a period expiring on 31 March 2011. The Centre was presently operated by Active Nation and the management fee was paid by Chorley Council.

The Borough Council had recently been notified that Coppull Parish Council had agreed to sell the Leisure Centre to Big Air Limited. The sale was envisaged to be completed on 7 February 2011, at which time the Borough Council's and Active Nation's direct involvement would cease.

Chorley Council were required to return the premises in a good condition and, with the endorsement of Liberata, the Cabinet were recommended to authorise a £50,000 dilapidation payment in resolution of any outstanding matters, which would be reimbursed, pro-rata, over a 4 year period, should the Centre cease to operate as a leisure facility during that period.

Several issues and concerns were raised by a number of Members in relation to the plans of Coppull Parish Council, particularly in respect of an alleged restrictive covenant; the impact on current staff; and safeguards to protect the Centre's continued leisure use. In response the Chair and Officers confirmed that the dilapidation fee would only be made upon completion of the sale of the Centre; a covenant guaranteed that the facility would remain in leisure use; and the Business Plan alluded to the commitment to provide excellent services at reasonable prices.

Decisions made:

- (1) That the report on the proposed sale and change of arrangements regarding the operation of Coppull Leisure Centre be noted.**
- (2) That approval be given to the payment by the Council of £50,000 in resolution of all outstanding dilapidation issues arising from the Council's current lease of the Centre, subject to the imposition of a charge on the Centre to secure the reimbursement of the sum, pro rata, for up to four years.**

Reason for decisions:

In order to resolve all outstanding dilapidation issues speedily in order to facilitate the sale of the Centre and the commencement of Big Air Limited's development plans.

Alternative option(s) considered and rejected:

Chorley Council's continuance of the operation of Coppull Leisure Centre until the expiry of the lease on 31 March 2011 would jeopardise the sale and development of the Centre.

10.EC.237 CORE FUNDING , 2011/12 - REVIEW OF PROCESS

The Director of Partnerships, Planning and Policy presented a report proposing changes to the current process for the allocation of the Core Funding budget, in order

to ensure that the management and monitoring of the grants was effective and provided value for money.

The Council currently received various applications for different amounts and for a variety of purposes, making it more complex both to allocate the funding and arrange appropriate contractual arrangements. It was, therefore, proposed to introduce the following three distinct funding streams to clarify the purpose of the funding and improve the management and monitoring arrangements:

- Small Core Funding – light monitoring of grants up to £2,000.
- Large Core Funding – quarterly in depth monitoring of grants over £2,000;
- Project Funding – Projects commissioned to deliver the Sustainable Community Strategy.

It was intended that, subject to the Executive Cabinet's agreement, the recommended changes could be implemented in advance of the Core Funding allocation process in 2011/12.

Decision made:

That the changes to the process of allocating Core Funding grants in 2011/12, as outlined in the submitted report, to effect:

- (i) a review of the accommodation aspects of Core Funding;
- (ii) a refinement of the system by the introduction of three funding schemes (ie small core grants; large core grants; projects);
- (iii) a review of the application, contractual and monitoring processes for all Core Funding requests to ensure that they are proportional and will ensure better value for money.

Reason for decision:

Alteration of the process for allocating Core Funding grants will ensure that the purpose of Core Funding is clarified; funding is allocated in a more proportional way; and the outcomes of Core Funding can be managed and monitored.

Alternative option(s) considered and rejected:

Retention of the present process would not achieve maximum value for money for the Chorley Council.

10.EC.238 GENERAL BUDGET PRINCIPLES FOR 2011/12

The Director of Transformation presented a report which highlighted the following principles around which the Executive Cabinet expected the budget framework for 2011/12 to be constructed:

- continuing to be a high performing Council;
- containing Council Tax increases;
- protecting the community from the impact of the current economic situation;
- continuing to provide value for money;
- safeguarding front line services and focusing on the removal of bureaucracy and managerial posts;
- looking for opportunities to share services and generate additional revenue;
- preparing for the future and the uncertainty over public finances;
- looking to reduce debt and the consequent financing charges.

The Executive Leader indicated that all responses from Members, the Citizens' Panel and the community would be addressed and taken into account before the draft budget proposals to be presented to the 1 March 2011 Council meeting were compiled.

Decision made:

That the information and budget principles for 2011/12, outlined in the submitted report, be approved for consultation purposes.

Reason for decision:

Feedback on the general principles will assist the Executive to determine the budget priorities and allocations for 2011/12.

Alternative option(s) considered and rejected:

None.

10.EC.239 EXCLUSION OF THE PUBLIC AND PRESS

Decision made:

That the press and public be excluded from the meeting for the following items of business on the ground that they involve the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

10.EC.240 PERFORMANCE OF KEY PARTNERSHIPS - 2010/11 MID-TERM PROGRESS REPORT

The Executive Cabinet considered a report of the Director of Transformation providing Members with a corporate update on the performance of the Council's key partnership arrangements during 2010/11.

The report outlined information required by the Council's framework for partnership working, including the performance of the Council's key partnerships against targets set for the current year; an assessment of the partners' financial strengths and stability; and any emerging issues that required to be addressed.

The Director of Transformation confirmed that the partnerships continued to operate and deliver effectively and reported an improved position in respect of Active Nation and Chorley Community Housing. Each of the partnerships, however, would continue to be monitored stringently to ensure that any action required to address evident concerns could be instigated.

Decision made:

That the report be noted.

10.EC.241 ORGANISATIONAL RESTRUCTURES

(a) Revenues and Benefits Shared Services

The Chief Executive circulated a report which highlighted the responses received from staff to the proposals for a phased implementation of a shared Revenues and Benefits service between Chorley and South Ribble Councils, including Benefit Fraud and

residual Exchequer functions, which had been approved for consultation purposes at the last Executive Cabinet meeting on 11 November 2010.

A note detailing the response of UNISON to the restructure proposals was also tabled at the meeting.

The report summarised the principal concerns, issues and arguments contained within the representations received, together with a summary of the Management's comments in response.

The Chief Executive's report suggested the delegation of authority to the respective Executive Member(s) to make firm decisions on the restructure proposals, in order to allow sufficient time for assessment of the representations.

Decision made:

That, in order to enable full consideration of representations received, decisions on the recommendations contained in the confidential report of the Director of Transformation submitted to the last meeting of the Executive Cabinet on 11 November 2010 for a phased implementation of a shared Revenues and Benefits service between Chorley and South Ribble Councils, including Benefit Fraud and residual Exchequer functions, be delegated to the appropriate Executive Member(s) responsible for the respective portfolios.

Reason for decision:

To allow the Executive Member(s) the opportunity of reading and assessing the feedback from staff and UNISON on the restructure proposals agreed at the last Executive Cabinet meeting for consultation purposes.

Alternative option(s) considered and rejected:

The only alternative option would be to require firm decisions to be taken at the Executive Cabinet meeting.

(b) Shared Financial Services.

The Chief Executive circulated a report which highlighted the responses received from staff to the proposals to restructure the Chorley/South Ribble Shared Financial Services, which had been approved for consultation purposes at the last Executive Cabinet meeting on 11 November 2010. A note detailing the response of UNISON to the restructure proposals was also tabled at the meeting.

The report summarised the principal concerns, issues and arguments contained within the representations received, together with a summary of the Management's comments in response.

The Chief Executive's report suggested the delegation of authority to the respective Executive Member(s) to make firm decisions on the restructure proposals, in order to allow sufficient time for assessment of the representations.

Decision made:

That, in order to enable full consideration of representations received, decisions on the recommendations contained in the confidential report of the Director of Transformation submitted to the last meeting of the Executive Cabinet held on 11 November 2010 for the restructure of the Shared Financial Services, be delegated to the appropriate Executive Member(s) responsible for the respective portfolios.

Reason for decision:

To allow the Executive Member(s) the opportunity of reading and assessing the feedback from staff and UNISON in the restructure proposals agreed at the last Executive Cabinet meeting for consultation purposes.

Alternative option(s) considered and rejected:

The only alternative option would be to require firm decisions to be taken at the Executive Cabinet meeting.

Executive Leader



Report of	Meeting	Date
Director of Transformation	Overview and Scrutiny Committee	14 February 2011

SCRUTINY OF THE COMMUNITY SAFETY PARTNERSHIP

PURPOSE OF REPORT

- To propose arrangements for the scrutiny of the work of the Community Safety Partnership to fulfil the statutory requirement surrounding crime and disorder scrutiny.

RECOMMENDATION(S)

- That the proposed arrangements for crime and disorder scrutiny be approved including appointing members to join the Operation Cherub and Smart Response teams for an evening.

CORPORATE PRIORITIES

- This report relates to the following Strategic Objectives:

Strong Family Support		Education and Jobs	
Being Healthy		Pride in Quality Homes and Clean Neighbourhoods	√
Safe Respectful Communities	√	Quality Community Services and Spaces	√
Vibrant Local Economy		Thriving Town Centre, Local Attractions and Villages	
A Council that is a consistently Top Performing Organisation and Delivers Excellent Value for Money			

BACKGROUND

- The Police and Justice Act 2006, as amended by the Local Government and Public Involvement in Health Act 2007, requires every authority to have a crime and disorder committee with the power to scrutinise the arrangement for preparing and implementing the crime and disorder strategy.
- The Committee must also have the power to scrutinise local crime and disorder matters. The Council decided in July 2009 that the function of scrutiny crime and disorder matters would be undertaken by the Overview and Scrutiny Committee. It was agreed at an early meeting of the Committee that scrutiny relating to crime and disorder would take place in March 2011. There will also be other routine scrutiny business to consider at that meeting.

ANTI SOCIAL BEHAVIOUR

- It is proposed that the Committee concentrates on the scrutiny of one particular aspect of the work of the Community Safety Partnership. Anti social behaviour has been identified as



a suitable area as it impacts on everybody with strong links to the Neighbourhood Working agenda.

7. The following arrangements have been tailored to make the meeting more interactive and will enable Members to gain an overview of the work currently being carried out by the Partnership across the Borough to tackle Anti Social behaviour.

OVERVIEW AND SCRUTINY COMMITTEE MEETING – 28 MARCH 2011

8. Before the commencement of the Committee meeting, Members will be invited to Chorley Police Station to visit Chorley Council’s CCTV suite, where they will
 - have access to live footage
 - view previously recorded footage, covering various aspects of crime, disorder and anti social behaviour
 - be given the opportunity to control the CCTV cameras and observe the radio system in operation

The Joint Crime and Disorder Manager will provide a report containing additional information about anti social behaviour in general and what steps are being taken by the Partnership to address particular areas of concern. The following areas will be covered:

- definition of anti social behaviour
- threats relating to anti social behaviour
- past performance including confidence and perception issues
- structures and arrangements in place
- support for residents experiencing anti social behaviour
- links to anti social behaviour and neighbourhood working
- how elected members can engage in the agenda, including the reporting and receipt of information

OPERATION CHERUB/SMART RESPONSE

9. In addition, there is an opportunity for two members of the Overview and Scrutiny Committee to experience first hand two of the initiatives currently taking place within the Borough to combat anti social behaviour. They will both then report their findings to the rest of the Committee at the meeting in March.
 - One opportunity is to join the neighbourhood policing team one evening on Operation Cherub, an initiative aimed at working with vulnerable children/young adults and their parents to address the route causes of their behaviour.
 - The second opportunity is to accompany the Young Addaction team one evening on Smart Response, a targeted outreach programme that works with young people and their families based on local intelligence and need, delivered by specialist drug and alcohol youth workers.

GARY HALL
DIRECTOR OF TRANSFORMATION

There are no background papers to this report.

Report Author	Ext	Date	Doc ID
Dianne Scambler	5034	2 February 2011	***

CHORLEY BOROUGH COUNCIL FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2011 TO 31 MAY 2011

1. This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.
2. A 'Key' Decision is defined as:
 - 2.1 Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:
 - a change in service provision that impacts upon the service revenue budget by £100,000 or more; or
 - a contract worth £100,000 or more; or
 - a new or unprogrammed capital scheme of £100,000 or more.
 - 2.2 Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in two or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.
 - 2.3 Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless:
 - it is published in the Forward Plan;
 - five clear days have lapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of the Executive Cabinet, five clear days notice of the meeting has been given.
 - 2.4 The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 18 (General Exception) and Rule 19 (Special Urgency) of the Access to Information Procedure Rules.
3. The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of both elected Members, Officers and the public.
4. Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.chorley.gov.uk. Most meetings of the Council are open to the public and meeting dates are also on the Council's website.

Donna Hall
Chief Executive
Publication Date: 25 January 2011

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Acceptance of tender for the supply and maintenance of 14 multifunctional devices throughout the authority to replace current devices, desktop printers, lexmark printers, copiers and fax machines	Executive Member (Transformation)	Executive Member (Transformation)	14 Feb 2011	Strategy Group	Details of tenders received to be supplied to the consultees	Schedule of tenders received	Director of Transformation Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 7 February 2011
Confirm membership of Independent Remuneration Panel to review Members' Allowances	Executive Cabinet	Executive Leader	17 Feb 2011	Strategy Group	Report to be supplied to the consultees	Report of Chief Executive	Director of Transformation Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 7 February 2011

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representation s may be made to the following officer by the date stated
Consideration of outcome of review of Council's Licensing Policy Statement made under the Licensing Act 2003	Executive Cabinet	Executive Member (Places)	17 Feb 2011	Strategy Group	Report to be supplied to the consultees	Report of Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@horley.gov.uk Monday, 7 February 2011
Executive's response to recommendations of Overview and Scrutiny Task Group's inquiry into Highways issues	Executive Cabinet	Executive Member (Places)	17 Feb 2011	Strategy Group	Report to be supplied to the consultees	Report of Director of People and Places	Director of People and Places Tel: 01257 515815 jamie.carson@horley.gov.uk Monday, 7 February 2011
Consideration of final report and recommendations of Overview and Scrutiny Task Group into Allotments provision and management	Executive Cabinet	Executive Member (People)	17 Feb 2011	Strategy Group	Report to be supplied to the consultees	Final report the Overview and Scrutiny Task Group	Director of People and Places Tel: 01257 515815 jamie.carson@horley.gov.uk Monday, 7 February 2011

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date decision can be taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated
Consideration of final report and recommendations of Overview and Scrutiny Task Group into Asset Management	Executive Cabinet	Executive Member (Transformation)	17 Feb 2011	Strategy Group	Report to be supplied to the consultees	Final report the Overview and Scrutiny Task Group	Director of Transformation Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 7 February 2011
Determination of the General Fund Revenue Budget, Capital Programme and Council Tax for 2011/12	Council	Executive Member (Transformation)	1 Mar 2011	Strategy Group, Internal and External Stakeholders	Draft budget principles to be supplied to consultees	Draft Revenue and Capital budgets for 2011/12	Director of Transformation Tel: 01257 515480 gary.hall@chorley.gov.uk Monday, 14 February 2011
Approval and adoption of Licensing Policy Statement made under the Licensing Act 2003	Council	Executive Member (Places)	5 Apr 2011	N/A	N/A	Draft Licensing Policy Statement	Director of People and Places Tel: 01257 515815 jamie.carson@chorley.gov.uk Monday, 28 March 2011

	1 June	9 Aug	31 Aug	11 Oct	8 Nov	6 Dec	14 Feb	28 Mar
<u>Holding the Executive to account</u>								
Partnerships, Planning and Policy	MS PR CP				MS PR CP			
People and Places	MS				MS			
Transformation	MS				MS			
Performance of key partnerships and financial stability of certain key partners		*						
Refocusing the Overview and Scrutiny Committee		*						
Closed church yards policy - to be confirmed								
Alleygates Scheme update – 6mth request								*
Growth Point update – to be confirmed								
Forward Plan	*	*	*	*	*	*	*	*
Executive Cabinet minutes	*	*	*	*	*	*	*	*
Budget Scrutiny						*		
<u>Policy Development and Review of Council Services (Task and Finish Groups)</u>								
Lancastrian							V	S
Allotments		V	S		C	R	F	
Asset Management		S	C		C	R		
Highways								F
Tourism in Chorley								
Town Centre Vitality		F						M
<u>External Scrutiny</u>								
Affordable Housing (South Ribble and Preston)		F						M
Local Strategic Partnership			M					
Crime and Disorder		R						*
Health								
<u>Other</u>								
Work Programme	*	*	*	*	*	*	*	*
Annual Report	*							
Annual Review and Potential topics	*							
Review of the Year								*

Key:

Holding the Executive to account

MS Business plan monitoring statements
 PR Performance report and
 CP Chorley Partnership performance report
 BS Budget scrutiny

Policy Development and Review of Council Services and External Scrutiny

S Scoping
 C Collecting and considering evidence
 R Report
 F Feedback and action from EC
 M Monitoring
 V Verbal Update
 ML Member Learning Session

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